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Re: Product Retrieval Policy

Niacet Corporation's retrieval policy addresses the retrieval of material from the transportation and distribution network and from customers initiated by Niacet Corporation. The decision to retrieve material may be caused by Niacet Corporation's concern over the safety or performance of the product or in response to regulatory action. If a retrieval is in response to a regulatory requirement, it is a recall and the specific requirements of the applicable regulation must be fulfilled. The Manager of Quality Assurance and Regulatory Affairs shall be responsible for initiating the retrieval procedures should they be necessary.

The Customer Service Department shall maintain complete records covering the transportation and distribution of material which may be subject to retrieval. Niacet Corporation shall maintain a system which will permit determination of the amount, date and destination of all material within a batch or series of batches. It shall be the responsibility of the distributor to keep records adequate to permit customers of materials from any batches distributed, together with amounts and dates of shipments to be identified. The Customer Service Department shall conduct a mock recall twice per year minimum, and present the results to the Manager, Quality Assurance & Regulatory Affairs.

Recall Coordinators:

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